

## COVENTRY ARCHIVE CHARGES 2022/23

*All charges are inclusive of VAT, support ongoing conservation costs and are in line with other archives*

<b>IN-HOUSE: PRINTS</b>	
A4 B&W	0.50p
A4 Colour	£1.00
A3 B&W	£5.00
A3 Colour	£7.50
A2 B&W	£10.00
A2 Colour	£15.00
A1 B&W	£17.00
A1 Colour	£20.00
<b>IN-HOUSE scans any size</b>	£10.00 Per plan
<b>MICROFILM READER/COMPUTER BOOKINGS:</b>	
Additional use	£2.00 per hour
<b>EXTERNAL: PRINT/SCANS OF UNSCANNED BUILDING PLANS/MAPS CITY POST AND PRINT</b>	
A0 Black and white standard	£9.00
A0 colour standard	£26.00
A0 colour gloss	£41.00
A0 scan	£10.00
Collection delivery charge	£7.50
<b>RESEARCH:</b>	
Staff time for remotely researching any enquiry more than 1 hour	£20.00 per hour
<b>GUIDED TOURS/TREASURED TALES:</b>	
Personal events	£5.00 per person
Virtual events	£2.50 per person
<b>MOTOR REGISTRATION/CHASSIS RECORDS:</b>	
Heritage Certificate or Chassis Build heritage pack <i>includes:</i> <ul style="list-style-type: none"> <li>• <i>Official letter</i></li> <li>• <i>Stamped and verified certificate</i></li> <li>• <i>Stamped copy of original entry[s]</i></li> </ul>	£50.00
Print outs of cancelled card or chassis build ledger <i>only</i>	£20.00
<b>POSTAGE</b>	
UK postage	£5.00
Overseas postage	£10.00
<b>ELECTORAL REGISTER RECORDS:</b>	
For a verified and stamped official letter	£40.00
<b>FREEMANSHIP RECORDS:</b>	
For a verified and stamped official letter	£30.00

## Image Licensing Charges

*All prices are inclusive of VAT*

<b>Advertising</b>		
Newspapers/ Brochures/ Magazines/ Direct Mail	1 campaign, 1 language	£240.00
	1 campaign, world	£450.00
Corporate Products: Annual Reports/ Cards/ Calendars	1 yr rights, 1 language	£180.00
	1 yr rights, world	£300.00
Point of sale/ posters	1 yr rights	£600.00
Television commercials	1000 minimum 3 months showing	£300.00
Online publishing	6 months rights	£300.00
<b>Merchandise</b>		
Greeting Cards/ Notecards/ Christmas cards etc	1 yr rights, 1 language	£150.00
	1 yr rights, world	£300.00
Calendars/ Posters/ Fine Art Prints/ Gift Wrap	2 yr rights, 1 language	£240.00
	2 yr rights, world	£450.00
Covers: Cassettes/ CDs/ Records/ Videos/ DVD	2 yr rights, 1 language	£240.00
	2 yr rights, world	£450.00
Packaging: Biscuit Tins/ Cosmetics etc	3 yr rights, 1 language	£240.00
	3 yr rights, world	£450.00
Other: T-shirts/ Mugs/ Jigsaws/ Games etc	3 yr rights, 1 language	£240.00
	3 yr rights, world	£450.00
<b>Editorial</b>		
<i>Any editorial use by museums, galleries or for educational purposes can be at half the indicated rate.</i>		
Books/ Partworks/ Electronic Publishing (CDROM etc); Educational & Documentary Video/ DVD	Inside 1 country, 1 language	£90.00
	Inside World 1 language	£120.00
	Inside World All languages	£180.00
	Cover 1 country, 1 language	£180.00
	Cover World 1 language	£240.00
	Cover World All languages	£360.00

On-line use	Web page (one year licence)	£90.00
Magazines/ Brochures	Inside 1 country, 1 language	£120.00
	Inside World 1 language	£150.00
	Inside World All languages	£240.00
	Cover 1 country, 1 language	£180.00
	Cover World 1 language	£240.00
	Cover World All languages	£360.00
Newspapers/Journals/Editorial (fees may be waived subject to approval by Marketing team)	Inside 1 country, 1 language	£90.00
	Inside World 1 language	£120.00
	Inside World All languages	£180.00
	Cover 1 country, 1 language	£180.00
	Cover World 1 language	£240.00
	Cover World All languages	£360.00
Television flash fee (up to 6 seconds)  For multiple images, price on application	1 country	£90.00
	World	£180.00
	Unlimited transmission for 5 years (10% of the original fee is charged to renew a licence for a further 5 years)	£900.00
Filming in galleries/archives	Half day	£180.00
	Full day	£360.00